



BELLE PLAINE

Health and Safety Committee Meeting

Thursday, December 12, 2024

7:30 a.m. H.S. Conference Room

FY24 Health and Safety meeting

Meeting Minutes

Present: Missy Caola (para, Chatfield), Brad Peterson (Science), Anna Buckentire (Ag), Rachelle Kerkow (Health Services), Scott Renne (Oakcrest, custodial), Shawn Fettig (Metals), Ryan Giles (Wood Shop), Shannon O'Connor (IEA, consultant), Mindy Chevalier (Administration), Jeff Heine (Buildings and Grounds)

1. Injury review
 - a. There were a few same student special ed injuries listed at Oakcrest, but that student is no longer in the District
 - b. No other injury trends to note
2. OSHA inspections – reminders
 - a. OSHA has been conducting surprise inspections in local school Districts the past few weeks. Reminder to call IEA as soon as OSHA arrives. A typical inspection will have OSHA, Buildings and Grounds/Facility representative, IEA and principal at the building being inspected. Reminder to stay calm, politely answer the questions OSHA asks if you are an employee involved in an interview or in the inspection process. No need to offer any information not asked for.
 - b. IEA will be scheduling mock OSHA and OSHA eyewash inspections for all ISD #716 buildings soon
3. Science lab safety annual inspections were completed in December by IEA
 - a. Brad said every so often the water supply appears to clog up. Will address after IEA completes OSHA eyewash inspections
 - b. IEA completed reports will be delivered to Jeff/Brad this week
 - c. Need to clarify who will be doing weekly eyewash/drench shower inspections and make sure documentation is present at each station
4. Compressed gases annual inspections were completed in October by IEA
5. Representative areas discussion

- a. Eyewashes most likely needed for District Center building – Metals shops, Woods shop. Maybe portable an option or over the sink eyewash, since not sure how long building will be used
 - b. Health services – a few cases of Pertussis, a few cases of walking pneumonia too. Hep B vaccination documentation & how to offer to necessary staff discussed between Shannon & Rachelle – Rachelle has last details of updated Bloodborne Pathogens management plan in place
 - c. Jeff said Bassett insurance did a site inspection (‘Manny’ the inspector) wax melters, area rugs on carpet were a few of the items discussed/noted
 - d. H&S training – Shannon followed up with Beth regarding Vector training to add substitute general paras and substitute custodial-maintenance training plans on Vector. Sean, Ryan and Anna were added to the Industrial Tech/Auto/Ag/Woods training plan as well.
 - e. Safety meeting minutes need to be made available and posted for all staff
6. Questions, comments

Thank you for a great first safety committee meeting!

FY25 Meetings

Friday, February 14, 2024

Friday, April 11, 2024