



BELLE PLAINE
PUBLIC SCHOOLS

GRADING FOR LEARNING

2024-2025

DEFINITIONS

Academic Dishonesty:

It is compromising the integrity of the academic work and includes plagiarism, cheating, and stealing of information. Academic dishonesty can include taking information and passing it off as your own, the unauthorized utilization of technology or other materials, sharing answers with others, or the unauthorized distribution of materials.

Curriculum:

Curriculum is the specific learning standards, lessons, assignments, and materials used to organize and teach a particular course.

Formative Assessment:

Work conducted when a student is still learning the material. (Forming Learning) It is an assessment that is designed to provide direction for both students and teachers. Formative assessments help students monitor their progress towards the mastery of learning targets, and they help teachers identify areas in which students need additional practice or instruction.

Examples - homework check, daily quiz, quick write, discussion forum

Homework:

Teacher designated work or practice around the skills or learning target being taught. Depending on the nature of the homework, it may or may not be placed in the gradebook.

Intervention:

Intervention is a strategy used to teach a new skill, build fluency in a skill, or encourage a child to apply an existing skill to new situations or settings. School officials will designate appropriate intervention(s) based on student needs.

Learning Target:

Identified standard-based skill that students will be focused on for a specific lesson or specified learning time.

PURPOSE

Belle Plaine Schools grading for learning will provide a framework for teachers to accurately report academic achievement to students and their families.

The Belle Plaine Public School grading practices will:

- Reflect academic achievement based on grade level/course standards
- Practices will reflect academic achievement rather than behavior
- Be fair and consistent among departments
- Support the success of learners
- Encourage growth through feedback
- Be developmentally appropriate

GRADEBOOK CATEGORIES

**Belle Plaine Junior-Senior High (7th-12th grade)* utilizes the 60/40 grading system. 60% of a student's grade is based off of the summative assessment, which is the individual achievement around the learning goals. 40% of the student's grade is based off of the formative assessment, which is the measurement during the learning process.

Grading Scale Translated to a Four Point Scale:

LETTER GRADE	PERCENT GRADE	4.0 SCALE	
A	93-100	4	PROFICIENT
A-	90-92.9	3.7	
B+	87-89.9	3.3	PROFICIENT
B	83-86.9	3	
B-	80-82.9	2.7	DEVELOPING
C+	77-79.9	2.3	
C	73-76.9	2	
C-	70-72.9	1.7	
D+	67-69.9	1.3	
D	63-66.9	1	
D-	60-62.9	.7	NO EVIDENCE
F	Below 60	0	

DEFINITIONS

Proficient/Proficiency:

Proficiency is demonstrating competency or understanding on a particular skill or learning target. The student is capable of applying the learning target or skill to specific content, problem, or a process in order to prove their understanding.

Remediation:

Remediation is assigned to assist students in order to achieve expected competencies in core academic skills such as literacy and numeracy. Remediation will occur when the desired proficiency level is not achieved.

Rubric:

A rubric is a document that communicates expectations of quality regarding a performance or product. Rubrics allow students to understand what is expected of them for an assessment, and they assist teachers in evaluating student performance using leveled criteria. Rubrics support accurate, fair assessment that can be shared by a team of teachers.

Standard:

Standards are concise, written descriptions of what students are expected to know and be able to do at a specific stage of their education. Learning standards describe educational objectives and often come from the state or national level.

Summative Assessment:

A culminating assessment that measures the students' understanding of a group of learning targets. Summative assessments follow formative assessments (learning work). Examples - Test, Lab, Final Project, Presentation

ACADEMIC REPORTING:

Junior High grades are reported each quarter. High School grades are reported each semester. Academic checks take place every 4-5 weeks. Academic checks will be communicated with partners, but only the semester grade impacts credit attainment, class rank and grade point average. Infinite Campus provides a composite grade of the entire semester. Honor rolls are determined in the following manner: Junior high - 2nd quarter and 4th quarter. Senior High - 1st semester and 2nd semester. BPHS and PSEO grades are both considered for honor roll.

2024-2025 ACADEMIC REPORTING:

1ST SEMESTER GRADING TIMELINES

Academic Check #1 - 1st Quarter Mid Quarter

- Mid Quarter - Wednesday, October 2
- Mid-Quarter Grades Due - Thursday, October 3 - 3:30pm
- Activities Eligibility goes into effect - Monday, October 7

Academic Check #2 - End of 1st Quarter

- End of Quarter 1 - Friday, November 1
- Quarter Grades Due - Monday, November 4 - 3:30pm
- Activities Eligibility goes into effect - Wednesday, November 6

Academic Check #3 - 2nd Quarter Mid-Quarter

- 2nd Quarter Mid-Quarter - Friday, December 6
- Mid-Quarter Grades Due - Monday, December 9 - 3:30pm
- Activities Eligibility goes into effect - Wednesday, December 11

Academic Check #4 - End of 1st Semester / End of 2nd Quarter

- End of Sem 1 / Quarter 2 - Wednesday, January 15
- End of Sem 1 / Quarter 2 Grades Due - Monday, January 20 - 3:30pm
- Activities Eligibility goes into effect - Wednesday, January 22

2ND SEMESTER GRADING TIMELINES

Academic Check #5 - 3rd Quarter Mid Quarter

- 3rd Quarter Mid - Quarter - Friday, February 14
- Mid-Quarter Grades Due - Monday, February 17 - 3:30pm
- Activities Eligibility goes into effect - Wednesday, February 19

Academic Check #6 - End of 3rd Quarter

- End of Quarter 3 - Friday, March 14
- 3rd Quarter Grades Due - Monday, March 17 - 3:30pm
- Activities Eligibility goes into effect - Wednesday, March 19

Academic Check #7 - 4th Quarter Mid-Quarter

- 4th Quarter Mid-Quarter - Wednesday, April 16
- Mid-Quarter Grades Due - Thursday, April 22 - 3:30pm
- Activities Eligibility goes into effect - Thursday, April 24

Academic Check #8 - End of 2nd Semester / End of 4th Quarter

- End of Sem 2 / Quarter 4 - Thursday, May 22
- End of Sem 2 / Quarter 4 Grades Due - Friday, May 23 - 3:30pm
- Activities Eligibility goes into effect - Wednesday, May 28

SCHOOL COMMUNICATION:

- Infinite Campus is a tool used to inform families of attendance and grade progress. Infinite Campus provides the most accurate final grade at designated academic checks.
- Belle Plaine Schools utilizes Schoology as our learning management system (LMS). Staff members utilize Schoology to house much of the course content utilized day-to-day in class. It is an essential tool in staying organized and up-to-date on current class developments. Staff members utilize Schoology to inform parents and students about upcoming events.
- Teachers will communicate, using district tools, at least two days in advance of upcoming tests. The communication will also include the expected timeline for the reassessment to take place.

ASSESSMENT/REASSESSMENT POLICY:

Assessment

- Formative assessments will have deadlines. Formative retakes will be at the discretion of the teacher.
- All students will be required to attempt the initial summative assessment.

Reassessment

- Students will be allowed 2 summative retake opportunities per semester at the high school level and 1 summative retake opportunity per quarter at the junior high level.
- Retakes will happen within a 2 week window. The retake opportunity will be designated and communicated by the teacher.
- In order for the reassessment to be taken, the student must complete the teacher designated intervention, practice or remediation.
- Students will receive the highest score on the assessment they have taken.
- An unexcused student absence on the day of a summative will result in a zero on that summative. To take the summative a student will need to use one of their retakes. If a student doesn't have any retake opportunities left, the student receives a zero.

INCOMPLETE POLICY:

Incompletes may be given at the end of grading term by teachers. Incompletes are most often used when there are unique circumstances that have prevented students from completing work or attending class. The incomplete grade must be addressed in the two week window provided after grades are due. The two week window is not designed to repair or address classes where non incomplete grades were earned.

GRADING MARKS

Definition	Impact on Grade Calculation	When it is used	When it is used
T	Turned in	During the grading term	To acknowledge a student has made a submission. May indicate that a teacher has received the submission and is in the process of grading it.
M	Missing	During the grading term	To indicate that a student has not turned in the assignment at the time designated by the teacher. Generally, the submission may still be made. This will be used when a student has been absent.
L	Late	During the grading term	To indicate that a submission was made beyond the teacher designated deadline. The submission may still receive full credit. Late will still be "checked" when the submission is made.
Ch	Cheated	During the grading term	To indicate that the student cheated on the submission. Students may still receive a score on the submission. Office is notified of academic integrity violation at the time of the violation.
X	Exempt	During the grading term	To indicate that the student does not have to complete the submission. This may be used when a student transferred in or has had prolonged absenteeism.
Dr	Dropped	During the grading term	To indicate that the score is not being calculated in their grade, based on the teacher's decision.
Dr	Dropped	At the point of the term when the student is dropped	To indicate that the student is no longer enrolled in the class.
IP	In Progress	Midpoint of the grading term	To indicate that a student is adequately progressing through the designated material.
I	Incomplete	During the grading term	To indicate that a submission has been started, but is not completely done or to indicate a submission was made without all of the necessary work complete.
I	Incomplete	End of the grading term	To indicate that work is missing at the end of the grading term. Students are still able to complete missing work. In-completes default to the grade earned 2 weeks after grades are due. Teachers may submit grade changes throughout the incomplete window.
P	Pass	During the grading term End of the grading term	To indicate that a student has passed or is passing the class. This is most frequently used in college classes at the quarter or classes where a student or the IEP has designated it as "pass" or "fail."
F	Fail	During the grading term End of the grading term	To indicate that a student has failed or is failing the class.